

ADMINISTRATIVE - INTERNAL USE ONLY

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24 FEB 1977

MEMORANDUM FOR: Acting Director of Central Intelligence *AM*

FROM : John F. Blake
Deputy Director for Administration

SUBJECT : Video Tape Coverage of President Carter's
Visit to Headquarters Building

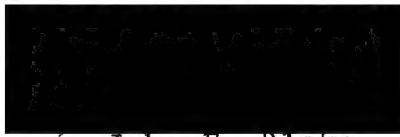
Hank:

1. I have taken steps toward contracting, on a one-time basis, to cover the President's visit on 9 March with color TV. Both commercial firms and Governmental agencies have been contacted. From the respondents, it appears the Navy Pictorial Center is the best bet. They will perform the task for under \$1,000, as opposed to commercial firm estimates of about \$3,400. We are assured of a high-quality, professional job.

2. I have taken the above action because it will not be possible to have installed our own capability by that date. Incidentally, we are still talking to contractors about the kinds of equipment we will require to satisfy our longer range needs.

3. As I mentioned earlier, we will cover the visit with color film as well as the color video tape.

STATINTL



John F. Blake